

**SOUTHWEST MILAM WATER SUPPLY CORPORATION**  
**BOARD OF DIRECTORS MEETING**  
**November 17, 2025**

1. *Pledge of Allegiance led by Director, Mike Offield  
Invocation recited by Director, Bob Wilson*
2. *President Called Meeting to Order 6:00 p.m.  
Present: President, Kit Worley, Vice-President, Thomas Nelson and Secretary/Treasurer, Ricky Stewart  
Directors: Bob Wilson, Gary Oslick, James Pesl, Larry Gilbreath, Mike Offield & Robert VonGonten  
Absent:*
3. *Public Comments. None*
4. *Approval of October 20<sup>th</sup>, 2025, minutes. Motion to accept the minutes made by Secretary/Treasurer, Ricky Stewart, seconded by Vice-President, Thomas Nelson – motion passed.*
5. *Profit & Loss Statement, Profit & Loss Year to Date Comparison, Profit & Loss Previous Year Comparison, and Profit & Loss Detail for October 2025. Reviewed and Discussed. Motion to accept made by Director, Bob Wilson, seconded by Director, Gary Oslick – motion passed.*
6. *Review Balance Sheet and Cash Flow Statement for October 2025. Reviewed and Discussed.*
7. *Review and Approve Corporations Investments. Reviewed and Discussed.*
8. *Review Director's Report and Past Due List for October 2025. Reviewed and Discussed.*
9. *Transfers & New Memberships. Reviewed and Discussed.*
10. *Discuss for Action: Request for placement on the agenda – Donald & Nicole Williams. Mr. and Mrs. Donald Williams were present to address the Board about the fee to put in a water meter at 2211 CR 429, Rockdale, TX and the additional charge for upgrades. Motion made to set the meter at the set meter price made by Secretary/Treasurer, Ricky Stewart, seconded by Director, Larry Gilbreath – motion passed.*
11. *Discuss for Action: Rockdale well engineering. Engineer not present, no action taken.*
12. *Discuss for Action: Auditor engagement letter. The Board reviewed and discussed the current auditor and the audit fee history of Brockway, Gersbach, Franklin & Niemeier. Discussed getting bids from other audit firms. Motion made to go get 2 bids and bring back next meeting made by Secretary/Treasurer, Ricky Stewart, seconded by Director, Bob Wilson – motion passed.*
13. *Discuss for Action: Budget Committee update. The committee, comprised of Director/Chair of Committee, James Pesl, Secretary/Treasurer, Ricky Stewart and Director, Bob Wilson had a meeting on October 29th along with the General Manager, Heath Cargill to discuss budgets. The Board received an update from the committee along with recommendations. Motion made to accept the recommendation to reduce company vehicle usage by a reasonable amount to ensure economic savings made by Secretary/Treasurer, Ricky Stewart, seconded by Vice-President, Thomas Nelson – motion passed.*
14. *Discuss for Action: Allon Kapeller – electric gate & car scratch. In September, the leak crew removed a pin on the Kapeller's electric gate to gain access to repair a leak. The pulling of the pin threw off the operating parameters of the gate causing it to close early. Mr. Kapeller then drove through the entrance, and the gate scratched his wife's car. The Board reviewed the estimate for repairing the car and the invoice for a technician to adjust the gate parameters. Motion made to pay the bills and train employees on how to open and close gates made by Director, Mike Offield, seconded by Director, Bob Wilson – motion passed.*
15. *Discuss for Action: Employee review. The Board entered into an Executive Session at 8:15pm and reconvened at 9:28pm. Motion made to pay Christmas bonuses made by Director, Mike Offield, seconded by Director, Gary Oslick – motion passed.*

16. *Manager's Report:*

- *Minerva WSC*
- *Update on PUC complaint*
- *CR 234 update*
- *Christmas party catering update*
- *2025 CIP's*

17. *President's Report:*

18. *Discussion of any item to be included on next agenda.*  
*Meeting adjourned at 9:52 p.m.*

*Riclyh Stewart*  
SECRETARY/TREASURER

*12-15-25*  
DATE